Delaware Tech Commencement Information 2011

If the commencement ceremony is held indoors, guest tickets will not be required. Indoor seating is limited and will be available on a first-come, first-served basis. No televised viewing will be available if the commencement ceremony is moved indoors.

If the inclement weather plan is used, students should report to the indoor commencement ceremony locations as listed below. Please refer to the Cluster Area Organizational Chart. Students should report to the appropriate room number for their cluster area no later than 5:30 p.m. The indoor ceremony will begin promptly at 6:30 p.m. Indoor commencement ceremony locations by cluster area:

**BUSINESS**
Student Services Center, Dining Hall

**ENGINEERING**
William A. Carter Partnership Center, Room 529

**HEALTH**
William A. Carter Partnership Center, Room 540

**INDUSTRIAL**
William A. Carter Partnership Center, Room 540

**PUBLIC SERVICE**
Student Services Center, Dining Hall

William A. Carter Partnership Center, Room 529

MEET-AND-GREET RECEPTION
Following the commencement ceremony, join campus administrators and faculty for a meet-and-greet reception at the locations listed below. Please refer to the Cluster Area Organizational Chart. Professional photographers will be available at both locations for individual or group photos.

Meet-and-Greet Reception locations by cluster area:

**BUSINESS**
Student Services Center, Dining Hall

**ENGINEERING**
William A. Carter Partnership Center, Room 540

**HEALTH**
William A. Carter Partnership Center, Room 540

**INDUSTRIAL**
William A. Carter Partnership Center, Room 540

**PUBLIC SERVICE**
Student Services Center, Dining Hall

General Parking

Graduate/Faculty Parking

To Route 113 North/South

Main Entrance

Seashore Highway, Route 10/404

Schedule at a Glance

**April 11-21**
Graduation announcements available at the bookstore

**May 9-13**
Caps, gowns and guest tickets available at the bookstore

**May 13**
Deadline to arrange special seating for guests with disabilities (302-855-5973)

**May 17**
Commencement
10:30 a.m. Graduate rehearsal
5-6 p.m. Guest seating
5:30 p.m. Students assemble in Room 555 of the William A. Carter Partnership Center
6:30 p.m. Commencement Ceremony*

*Join us for a Meet-and-Greet Reception following the commencement ceremony. Professional photographers will be available for individual or group photos.
CLUSTER AREA

ORGANIZATIONAL CHART

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Academic Regalia

Information for the Meet-and-Greet Reception or the indoor commencement ceremony, if needed due to inclement weather.

Business

Applied Agriculture

Agribusiness Management, Horticulture, Landscape Design, Plant & Soil Production Agriculture, Poultry Science, Turf Management

Business Administration

Accounting, Banking, Customer Service, General Business, Human Resources Management, Management & Marketing, Management Information Systems

Computer Information Systems

Computer Information Systems, E-Business, Microcomputer & Networking, Web Development

Entrepreneurship

Office Administration

Office Administration, Office Software Specialist, Paralegal

Engineering

Construction Management

Electronics and Computer Engineering Technology

Analog Electronics, Electronics and Computer Engineering Technology, Electronics/Electrical Engineering Technology, Microcomputer Electronics, Microcomputer

Systems Service and Repair Engineering Technologies

Architectural Engineering Technology, Civil Engineering Technology – Surveying & Materials, Construction Management, Engineering Drafting Technology (CAD), Design Engineering Technology - Mechanical

Environmental - Water/Wastewater

Health

Biotechnology, Biological Sciences, Medical Laboratory/Medical Assistant Laboratory, Medical Assistant, Medical Laboratory, Medical Transcriptionist

Nursing

Occupational Therapy Assistant

Physical Therapist Assistant

Radiologic Technology

Respiratory Care

Veterinary Technology

Industrial

Automotive Technology

Commercial Transportation Refrigeration, Heating & Air Conditioning Technology

Public Service

Communications

Criminal Justice

Early Childhood Education

Early Care and Education, Early Childhood Development Education

Elementary Education (K-6), Mathematics Secondary Education

Human Services

ACADEMIC REGALIA

Students must wear the Delaware Technical & Community College academic cap and gown. For honor society regalia, students should contact their academic advisor. Appropriate attire is required under the graduation gown (no shorts, jeans, t-shirts, tennis shoes, sandals, or athletic footwear).

GRADUATION ANNOUNCEMENTS

Graduation announcements serve to inform family and friends about graduation. Announcements are not invitations or tickets to the commencement ceremony and do not provide access to seating under the tent. Graduation announcements may pick up announcements from the campus bookstore from April 11-21. Six announcements are provided free of charge. Additional announcements may be available for purchase in the campus bookstore from May 9-13.

GRADUATION REHEARSAL

Graduation rehearsal is scheduled for Tuesday, May 17 at 7:30 a.m. Students should report to the graduation tent, located adjacent to the William A. Carter Partnership Center. Please allow two hours for practice. It is very important that all students attend this important event. Honor cords will be distributed to eligible students during rehearsal.

GRADUATE HONORS

Students graduating with honors will receive a distinctive cord in recognition of their academic accomplishment. Cords will be distributed at graduation rehearsal and prior to the graduation ceremony. Students graduating with a Cumulative Grade Point Average (CUM GPA) of 3.25 – 3.49 will graduate Cum Laude and receive a white cord. 3.50 – 3.79 will graduate Magna Cum Laude and receive a silver cord. 3.80 – 4.00 will graduate Summa Cum Laude and receive a gold cord.

DISTRIBUTION OF DEGREES & DIPLOMAS

All students will receive a diploma at the graduation ceremony. Degrees and diplomas will be mailed to students by the campus Registrar two weeks following the commencement ceremony.

COMMENCEMENT CEREMONY

• Assembly

To participate in the outdoor commencement ceremony, students must assemble at 5:30 p.m. in Room 555 of the William A. Carter Partnership Center to prepare for the academic procession. Please note that traffic may be heavy and parking lots may be congested. Therefore, graduating students and guests should allow ample time for parking and seating. In the event of severe weather, students should follow the Inclement Weather plan.

• Tickets

Students wearing academic regalia are not required to have a ticket for the commencement ceremony. A red ticket is required for guest seating under the tent. Each graduate candidate will receive two (2) guest tickets. Delaware Tech cannot provide any additional tickets. Students will receive their tickets when they pick up their caps and gowns at the campus bookstore from May 9-13.

Children (one year of age and older) and adults with tickets may sit under the tent. Tickets are not required for children under one year of age. Seating will begin at 5:00 p.m. All ticket holders must be seated by 6:00 p.m. Seating is available on a first-come, first-served basis. No reserved seating is available. Guests with tickets will be ushered to seats. All guests seated under the tent must be seated as the students enter the tent and should remain seated during the commencement ceremony and as students exit the tent. Due to limited space under the tent, we ask that children’s strollers remain outside of the tent.

• Seating for Guests with Disabilities

Special seating is available for disabled guests with tickets. A sign language interpreter will be available at commencement for ticket holders that have hearing impairments. Please call (302) 855-5973 by May 13 to make special seating arrangements.

Seating for disabled guests without tickets will be available on a first-come, first-served basis. Guests with tickets will be seated by 6:00 p.m. All ticket holders must remain seated during the ceremony. Children under one year of age and adults with tickets may sit under the tent. No one is permitted to approach the stage during the ceremony to take photographs.

Following the commencement ceremony, professional photographers will be available at the meet-and-greet reception for individual or group photos.

• Televised Viewing

Guests without tickets are invited to observe the ceremony from outside of the tent. Guests can also view the commencement ceremony via live television in Room 529 of the William A. Carter Partnership Center and in the theater, located in the Arts & Science Center.

Seating at both locations will be available on a first-come, first-served basis. If the commencement ceremony is moved indoors due to inclement weather, then televised viewing will not be available.

• Parking

Graduate parking is available behind the William A. Carter Partnership Center. Parking is limited; the largest centrally located parking area for guests is the Stephen J. Betze Library parking area. Parking for disabled is available near the library, on a first-come, first-served basis. See campus map on back page for disabled parking. Security personnel will be available to direct traffic. Entrance to the tent is located on the south side.

INCLEMENT WEATHER

The commencement ceremony will take place, rain or shine. In case of inclement weather, the ceremony will be moved indoors. An announcement regarding the indoor ceremony will be made on local radio and television stations by 2:30 p.m. on the day of commencement. Information will also be available through the campus Hot line at (302) 856-5555.

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